

**Shelter/NFIs Cluster meeting, Wednesday 4 February 2021**

**Minutes of Meeting**

Topic and Notes on Discussion	Action Points/ Who/When
<b>1. Presentation of the cluster 2021 plan.</b>	
<p>The cluster presented the plan for year 2021 including the core cluster functions. The attached file clarify all the activities.</p>	<ul style="list-style-type: none"> <li>• Mid-year and end-year review of the plan through SAG and cluster team</li> <li>• The Cluster IM is ready to support the partners on how to use 4Ws and 5Ws platform , reachable at : Mohammed El Aklouk <a href="mailto:im1.palestine@sheltercluster.org">im1.palestine@sheltercluster.org</a></li> </ul>
<b>2. Cluster 2020 performance survey</b>	
<ul style="list-style-type: none"> <li>• As a practice and as mentioned in the work plan activities. Performance survey is an important action to reflect the overall coordination performance in the past year.</li> <li>• The survey will take place during Feb. the team will share the links and related information.</li> <li>• We encourage the partners to participate effectively, to express their experience freely, and openly to improve any weakness.</li> </ul>	<ul style="list-style-type: none"> <li>• The performance survey results will be shared and discussed with the SAG members or in the next meeting</li> </ul>
<b>3. 2021 Cluster SAG membership and the group minimum commitment.</b>	
<p>SAG members Commitments:</p> <ul style="list-style-type: none"> <li>• The SAG shall be composed of self-selecting agencies with the capacity and willingness to advance the work of the Shelter Cluster and commit human, and/or technical, and/or financial resources to support the delivery of cluster responsibilities. The criteria to participate in the SAG include:</li> <li>• Commit up to 12 days of work a year to meet the SAG responsibilities. (½ day meeting per month, and ½ day to review key documents, strategy, advocacy messages, etc);</li> <li>• Actively and consistently participate in SAG meetings and provide timely contributions</li> <li>• Demonstrate a commitment to the Shelter Cluster by contributing to its activities beyond the SAG, for instance through participation in TWGs</li> </ul>	<ul style="list-style-type: none"> <li>• Confirmed SAG members for 2021 NNGOs: MAAN INGOs: GVC-WeWorld, ACF, ACTED Gov: MoSD Observer: OCHA</li> <li>• The SAG ToRs shared with UN-Habitat and PRCS to check if they can join the group. No responses received from both organizations.</li> </ul>

<ul style="list-style-type: none"> <li>• Member's absence for three consecutive meetings, without reasonable reasons, shall be considered as having resigned from SAG without further notice.</li> <li>• <b>Procedure and Decision Making</b></li> <li>• Decisions by the SAG shall be taken to the extent possible on the basis of consensus. Decisions will be recorded in minutes.</li> <li>• At national level should be the majority (50%+1), with one vote for each organization both from Gaza and West Bank. Separate voting with majority for Gaza and West bank specific decisions.</li> <li>• <b>Timeframe</b></li> <li>• The SAG shall be established for one year, and its membership will be reviewed on a yearly basis.</li> </ul>	
<b>4. WeWorld-GVC presentation - approach of implementation through communities, advantages and challenges.</b>	
The presentation document attached	
<b>5. AAH presentation - Achievements shelters sensitive related activities , COVID-19 Response &amp; PWD Rehabilitation Works</b>	
The presentation document attached	
<b>6. Shelter/NFIs interventions quality control and monitoring.</b>	
<ul style="list-style-type: none"> <li>• One of the cluster objectives is the provision of dignified shelter for the vulnerable people.</li> <li>• The work quality of the final products is crucial to achieve this objective. If the activities implemented either through contractors or through direct implementation.</li> <li>• Checklist and simple quality control procedures should be part of the each organization policy.</li> <li>• The cluster team available for any support to improve the partners overall interventions quality.</li> </ul>	<ul style="list-style-type: none"> <li>• The participants agreed to have common one guidance for all the cluster members.</li> <li>• The Cluster will draft the quality control checklist and share it with the partners for review and approval.</li> </ul>
<b>7. Partners plans, committed funds, activities, targeted groups and geographical areas.</b>	
<p>PHC: following the implementation of the current EU-funded shelter project in East Jerusalem. It is 24-month project for the upgrading and rehabilitation of vulnerable shelters in EJ. In partnership with GVC-WeWorld and through HF funds, we completed shelter rehabilitation project for communities located in area C near Jericho.</p> <p>GVC- WeWorld: in the plan we intended to rehabilitate and upgrade 58 shelters in area C through WBPC programme.</p>	



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<p>PRCS: normally PRCS provided assistance during or after disasters. In 2020 PRCS supported around 400,000 beneficiaries in WB and Gaza, including winterization and NFIs needs.</p> <p>For COVID-19: any adaptation interventions:</p> <p>GVC-WeWorld and ACTED: the main approach is to integrate the WASH facilities and accessibility to water resources to improve the shelter overall hygiene conditions.</p> <p>PUI: we witnessed high increase in settler violence across the WB. The new development is the settlers use of heavy machineries to damage and destroy Palestinian properties. PUI includes children mitigation packages in order to improve the children awareness how to deal and protect themselves from COVID-19.</p>	
<b>Next cluster meeting on Wednesday 7<sup>th</sup> of April</b>	