Shelter Cluster Technical and Innovation Working Group

# DRAFT Meeting minutes

**Date:** 04 Aug 2014

**Location:** IOM, Geneva

**Attendance:** Joseph Ashmore (IOM / co-chair), Tom NEwby (CARE International UK –co.-chair) Keisuke Kamiya (IOM), Corinne Treherne (IFRC), Cecilia Braedt (IFRC Shelter Research Unit), Tom corsellis (shelter centre), Bo Hurkmans (shelter centre), Mohamed Hilmi (Interaction), Maria Moita (IOM)

# Actions

**ACTION**: JA to to follow up re: Role of cluster and vis a vis the Sector with SAG..

**ACTION**: All - to comment on consultancy TOR by end of the week, CARE to compile TOR and share with ACTED ASAP..

**ACTION**:.JA to share revised workplan with group by end of week. Meeting notes to be posted.

**ACTION**:.shelter centre to continue with planning for shelter meeting pending agreement of budget with SAG.

**ACTION**:.Next meeting 18th September 2pm CET (Geneva time).

# Discussions

**Previous meeting minutes**

* The minutes were agreed subject to highlighting theat there is an ongoing discussion relating to the role of the working group and that it does nto replace existing innovations or activities within the sector.

**Workplan**

* Suggested addition: Under outcome 1 to ensure that the discussion to promote sectoral activities was ongoing, and to prevent the cluster from becoming a barrier to innovation and sectoral development.
* Otherwise the workplan was agreed.

**Consultancy TOR**

* Care shared a draft TOR. Discussion focused on remit – this is to produce outputs targeted at technical advisors. CARE will receive comments, and share the TOR with ACTED who are managing the 10K euro Working group funds.
* Shelter centre representatives were not involved in this discussion.

**Shelter Meetings**

* SAG is planning to financially support the shelter meeting on October 10th – subject to budgetary agreement. This will be for the shelter cluster to support the shelter meeting.
* Working group agreed for sheltercentre to proceed – and no additional working group meetings are required.
* There was some discussion surrounding potential themes “response types” was suggested – but shelter centre are encouraged to discuss and develop as stakeholder see fit.

**Discussions**

Concerns were raised that this group would be seen as representing the shelter sector, and as a result stifling learning and innovation. There is a perceived need to provide an explanation of the limitations of the remit of this group to donors. This also needs to be clarified with the SAG.